

Stonehaven, Fetteresso Parish Church

Job Description: Organist and Choirmaster

Duties

The Employee shall:-

- (1) play the organ/piano/keyboard at Sunday morning services, and at such other services as may be mutually agreed with the Employer. He/she shall not be obliged to play on weekdays at times which interfere with his/her weekday employment.
- (2) be responsible for the recruitment, training, smooth running and satisfactory organisation of the congregation's choir. He/she shall conduct weekly practices with the choir during the period from September to June in each year. These normally take place before the Sunday morning service. A Christmas Concert has been an annual event in the life of the church for the past 20 years, and for this, additional practices have been held on a Thursday evening between September and December.
- (3) be responsible, in liaison with the Minister and/or Worship Team, for extending the use of music within worship by means, for example, of the development of the praise band or other instrumental groups and individuals and also by increasing the sung repertoire of the congregation.
- (4) play (subject to his/her attendance not interfering with his/her weekday employment) at wedding and funeral services if requested and he/she shall be paid the proper fee by those who engage him/her, which is set by the Church Finance Committee annually. The Organist may negotiate an additional (to normal) fee if special music is requested. The Organist will also be entitled to charge an additional fee (also set by the Finance Committee annually) in respect of services which are recorded by audio/visual means. The Employee may waive his/her right to play at such services and shall not then be entitled to his/her fee.
- (5) carry out such additional duties as may reasonably be requested from time to time.

Hours

The employee will work sufficient hours properly to complete the duties incumbent upon him/her.

Holidays

The holiday entitlement is 8 Sundays per annum.

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Person Specification, Organist and Choirmaster

Essential

- Able to play the organ, piano and keyboard to a high standard.
- Experience of working independently and as part of a team to provide a variety of worship music.
- Able to collaborate with the minister, praise bands and ministry teams to support and develop music in the church.
- Administrative and record keeping skills appropriate to supporting the musical life of the church.
- Familiar with playing a wide range of worship music.
- Enthusiastic and approachable with good communication skills.

Desirable

- Experience of developing the general musical repertoire of a choir, praise band and congregational singing.
- Experience of leading and working with a multi-voice choir and praise bands to enhance ministry.